



Posting Date:	January 25, 2012	Effective Date:	February 2012
Position Title:	Part-time Instructor(s) for Evenings and/or Saturdays: <i>English/Language Arts Workshops</i>	Application Deadline:	Until Filled
Employment Terms:		Certificate Level:	T-4 or higher

Summary of Duties:

Facilitate instruction for teachers participating in English/Language Arts (ELA) courses/workshops. The instructor is responsible for ensuring the depth and rigor of the program, facilitating instruction, evaluating participants, and maintaining course records (assignments, attendance, etc.).

<u>Qualifications</u>	
Physical Activities:	Routine physical activities that are required to fulfill job responsibilities
Required Certification:	Valid Georgia Professional Teaching Certificate
Required Education:	Bachelor's Degree with concentration/certification in English/Language Arts
Required Qualifications:	<ul style="list-style-type: none"> • Demonstrated success in teaching in a K-12 setting • Experience with GPS/CCGPS in English/Language Arts • Expertise in instruction of adult learners
Other:	<ul style="list-style-type: none"> • Written, oral and presentation skills required • Strong human relationship skills • Maintains accurate records • Previous experience in Professional Learning preferred

Contact and Application Requirements: Please submit a letter of intent, a current resume, a copy of your current Georgia Teaching Certificate and a list of three (3) references to:

Attn: Human Resources
 Griffin RESA
 440 Tilney Ave.
 Griffin, GA 30224