



GRIFFIN REGIONAL EDUCATIONAL SERVICE AGENCY
Serving South Metro County School Systems since 1966
BUTTS - FAYETTE - HENRY - LAMAR - NEWTON - PIKE - SPALDING - UPSON
Dr. Stephanie L. Gordy, Executive Director
www.griffinresa.net



440 Tilney Avenue
Griffin, GA 30224
Phone: 770-229-3247
FAX: 770-228-7316
www.griffinresa.net

Substitute Teacher Training

To be offered on the following dates:

**August 5, August 24, September 8, September 30, October 26, and
November 16, 2010**

NOTE: You will only need to attend one of these sessions.

Highlights of this workshop will include:

- Essentials for the Effective and Professional Substitute Teacher
- Effective Classroom Management and Student Supervision
- Teaching Methods, Skills, and Suggestions
- Code of Ethics for Educators
- Legal Aspects of Substitute Teaching
- Overview of Characteristics and Needs of Students at Different Grade Levels

NOTE: In order to serve as a substitute teacher, candidates will need to meet requirements that vary among local school systems. Details regarding local requirements will be available at the conclusion of each session.

Instructor: Lisa Orr

Time: 8:45 am to 1:00 pm

Location: Griffin RESA, 440 Tilney Avenue, Griffin, GA, 30224

Cost: \$25.00 (Includes materials and Certificate of Completion)
Payment must be made in cash (correct change) or by money order.
Personal checks will not be accepted.

To register for any of the six sessions, please contact Griffin RESA by phone at 770-229-3247, Ext. 218. or email Susan Rivers at srivers@griffinresa.net.