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GRIFFIN REGIONAL EDUCATIONAL SERVICE AGENCY

Serving South Metro County School Systems since 1966
BUTTS - FAYETTE - HENRY - LAMAR - NEWTON - PIKE - SPALDING - UPSON
Dr. Stephanie L. Gordy, Executive Director



PLEASE POST

JOB ANNOUNCEMENT

April 14, 2025

POSITION TITLE: **Let's READ, Georgia! Literacy Specialist** *(multiple positions)*

EMPLOYMENT TERMS: 210-day employment contract with compensation package (TRS & benefits).

REQUIRED EDUCATION: Bachelor's degree in education or higher from an accredited college or university.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Include the following listed below. Other duties may be assigned.

Instructional Program:

1. Create a literacy environment conducive to effective instruction.
2. Facilitate the implementation of Georgia's Early Literacy Act by assisting member districts with various requirements of the law.
3. Demonstrate, model, and coach various reading/learning strategies for classrooms.
4. Evaluate literacy needs within the school and collaborate with teachers and administrators to interpret, use assessment data to improve instruction, and problem solve.
5. Use screener assessment data to assist administrators with placement of students in appropriate instructional or intervention programs.
6. Provide guidance and training for instructional coaches, teachers, and other staff on the implementation of interventions, intervention plans, and other strategies to be used for the improvement of reading.

Professional Development:

7. Participate in a three-day, face-to-face onboarding training and additional whole group training as needed.
8. Attend monthly team roundtables and quarterly face-to-face seminars.
9. Maintain a Let's READ, Georgia micro credential issued by the RESA Network.
10. Provide training and follow-up coaching to assist instructional support staff and classroom teachers in the use of reading/learning strategies.
11. Work with district or school coaches individually, in collaborative teams, and/or with departments, providing practical support on a full range of reading, writing, and communication strategies.
12. Observe and provide feedback to teachers on instruction related to literacy development and content area knowledge.
13. Continue professional growth and strengthen professional teaching knowledge, skills, and strategies through an ongoing program of workshops, seminars, conferences, and/or advanced course work.
14. Maintain a collection of professional and reading/learning materials related to reading and which reflect current research.

Griffin RESA does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability.

15. Provide professional learning for teachers, volunteers, parents, paraprofessionals, administrators, and other appropriate personnel as needed.

EXPERIENCE:

Successful instructional and/or leadership experience; knowledge of current practices in instructional or literacy coaching, reading, literacy, or other applicable academic discipline.

REQUIRED QUALIFICATIONS:

1. Valid Georgia certificate from the Professional Standards Commission
2. Minimum of three years of successful classroom teaching experience
3. Skills in communication, leadership, collaboration, and organization
4. Strong background in standards based curriculum

PREFERRED QUALIFICATIONS:

Teacher Leader Endorsement certification

Teacher Support and Coaching Endorsement certification

Reading Endorsement certification

Dyslexia Endorsement certification

Preferred experience teaching across various grade levels and content areas

Preferred experience in the design and implementation of professional development focused directly on increasing student achievement.

Successful experience as a mentor

Advanced degree(s) in an applicable field

DEADLINE FOR APPLICATIONS: Until filled

TO APPLY: Submit letter of intent, resume with a list of references including complete contact information, and a copy of Georgia certificate via email to ksnow@griffinresa.net or via mail to:

**Griffin RESA
Human Resources Department
440 Tilney Ave
Griffin, GA 30224**