

THE HR EXPERIENCE

for Assistant Principals

Register
Early
- for -
Cohort 4!



Session 1:
October 1

HR Competencies and Understanding the Law

- **Core Skills:** Communication, leadership, accountability, problem-solving, critical thinking, professional judgment, organizational and interpersonal skills
- **Legal & HR Knowledge:** Understanding O.C.G.A., district operations, and employment laws (FLSA, FMLA, ADA, PPL, USERRA, PWFA, PUMP, etc.)



Session 2:
November 17

The Assistant Principal's Role in Performance Management

- **Leadership & Management:** Performance management, self-reflection as a leader, school climate and culture, phases of the school year/educator burnout
- **HR & Best Practices:** Georgia Code of Ethics for Educators, effective interviewing, hiring, and onboarding



Session 3:
December 7

Certification, School Finance, & Investigations

- **Role & Operations:** Educator certification, maximizing FTE and scheduling, school accounts and funding
- **HR & Compliance:** Personnel investigations, avoiding discriminatory behavior, understanding retirement and benefits

*Registration for Session 1 secures your spot for all 3 sessions.
Sessions cannot be taken independently, but as a whole.*

**SECURE YOUR
SPOT FOR ALL 3
SESSIONS!**

Registration Fee includes course materials,
breakfast, and a catered lunch!

\$375



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www.griffinresa.net



More information
770-229-3247