Griffin Regional Educational Service Agency Executive Director, Dr. Stephanie L. Gordy

> 440 Tilney Avenue Griffin, GA 30224 Ph 770-229-3247 Fx 770-228-7316



Serving: Butts, Fayette, Henry, Lamar, Newton, Pike, Spalding, Upson School Systems



## **Hearing Officer Training**

## **Training Includes:**

- 1. Laws governing conduct of hearings in Georgia.
- 2. State Board of Education regulations and procedures for hearings.
- 3. Techniques for conducting hearings
- 4. Sample charge letters
- 5. Forms and scripts for hearings including reading script, waiver forms, reporting forms, and subpoena documents.
- 6. Evidence rules and decision guidelines
- 7. Special cases and procedures for Georgia
- 8. Opportunities for professional development and certification

TRAINING IS CONDUCTED **VIRTUALLY** BY JIMMY C. STOKES, GAEL EXECUTIVE DIRECTOR AND NATIONALLY CERTIFIED HEARING OFFICER

**Date:** August 23, 2022

**Time:** 9:00am – 12:00pm

**Location:** Griffin RESA

**Cost:** \$0

**Target Audience:** Hearing Officers

Register on-line at <a href="www.griffinresa.net">www.griffinresa.net</a> Registration Deadline: August 17, 2022