



**GRIFFIN REGIONAL EDUCATIONAL SERVICE AGENCY**

Serving South Metro County School Systems since 1966  
BUTTS - FAYETTE - HENRY - LAMAR - NEWTON - PIKE - SPALDING - UPSON  
Dr. Stephanie L. Gordy, Executive Director



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www.griffinresa.net

***PLEASE POST***  
**JOB ANNOUNCEMENT**

*March 23, 2023*

**POSITION:** **Regional Data, Research, and Accountability Specialist**  
*(New Position for 2023-24)*

**EMPLOYMENT TERMS:** Annual Full-time Position includes 230-day contract (245 Calendar with 15 vacation days) includes benefits (*insurance & TRS*)

**MINIMUM QUALIFICATIONS:**

- Leadership Certification required
- Minimum of Five (5) years of recent K-12 experience required preferably in a School and/or Central Office level leadership position
- Experience in using data processing software and academic data to impact instruction and school system thinking and planning
- Demonstrated high level skills in leadership, interpersonal skills, public relations, planning, organization, presentation, and implementation of activities with minimal supervision

**COMPETENCIES NECESSARY FOR SUCCESS IN THE JOB:**

- Strong analytical skills with the ability to collect, organize, analyze, and disseminate significant amounts of information with attention to detail and accuracy
- Ability to work with our regional school systems to develop a data protocol and analysis system that enables the RESA to continue taking an active role in supporting schools and districts with data compilation, analysis, and action planning
- Ability to use a data system to identify areas of opportunity and develop professional learning experiences that directly align with regional areas of improvement
- Ability to analyze and synthesize data (*achievement, perception, and process*) to inform strategy and process/program improvements
- Interpret, prepare, and present reports on research findings
- Ability to extrapolate data, identify trends, and ensure data is reliable, relevant, and valid
- Knowledge and skill to support school leaders in the use of data to inform instruction and program evaluation
- Capacity to create and deliver dynamic data presentations targeted/designed for specific stakeholder groups (*school board members, administrators, faculty and staff, parents, etc.*)
- Models strategic thinking and planning skills with successful implementation of processes and programs to attain goals
- Excellent verbal and written communication skills, including skills required to communicate diplomatically and persuasively to diverse stakeholders

**BEGINNING DATE:** *July 1, 2023*

**APPLICATION DEADLINE:** *April 25, 2023 or Until Filled*

**TO APPLY:** Submit letter of intent, resume with a list of references including complete contact information, and a copy of Georgia certificate to:

**Griffin RESA**  
**Human Resources Department**  
**440 Tilney Ave**  
**Griffin, GA 30224**