



GRIFFIN REGIONAL EDUCATIONAL SERVICE AGENCY

Serving South Metro County School Systems since 1966
BUTTS - FAYETTE - HENRY - LAMAR - NEWTON - PIKE - SPALDING - UPSON
Dr. Stephanie L. Gordy, Executive Director



440 Tilney Avenue
Griffin, GA 30224
Phone: 770-229-3247
FAX: 770-228-7316
www.griffinresa.net

PLEASE POST

JOB ANNOUNCEMENT

November 14, 2023

****49% Position (113 Days per Year)**

POSITION: 49% ELA/Literacy Specialist

EMPLOYMENT TERMS: 49% position with an annual salary of \$45,000

MINIMUM QUALIFICATIONS:

- Certification at the L-5 or T-5 Level
- Experience as a K-5 Teacher
- Minimum of five (5) years teaching experience
- Experience as Academic, Content, or Instructional Coach or Specialist is preferred
- Experience in conducting professional learning for educators regarding exemplary literacy practices
- Experience teaching in the standards-based classrooms
- Proficiency with integrating technology into professional learning opportunities
- Advanced written, verbal, and interpersonal skills
- Ability to implement activities with minimal supervision and in a time efficient manner
- Content expertise in early childhood literacy

DUTIES AND RESPONSIBILITIES:

- Research, plan, and facilitate professional development for classroom teachers and administrators based on the Georgia Standards of Excellence
- Provides follow-up and coaching for professional learning opportunities
- Initiate new ideas, identify resources and share innovative information to improve RESA services
- Keeps abreast of current educational trends and shares concepts, practices, and programs with schools, systems, and Griffin RESA staff
- Other duties as assigned by the Curriculum and Instructional Services Director and School Improvement Director

BEGINNING DATE: *Negotiable (January/February 2024)*

APPLICATION DEADLINE: *December 12th or Until Filled*

TO APPLY: Submit letter of intent, resume with a list of references including complete contact information, and a copy of Georgia certificate to:

**Griffin RESA
Human Resources Department
P. O. Box H
Griffin, GA 30224**