



GRIFFIN REGIONAL EDUCATIONAL SERVICE AGENCY

Serving South Metro County School Systems since 1966
BUTTS - FAYETTE - HENRY - LAMAR - NEWTON - PIKE - SPALDING - UPSON
Dr. Stephanie L. Gordy, Executive Director



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Griffin, GA 30224
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PLEASE POST
JOB ANNOUNCEMENT

March 20, 2023

POSITION: GLRS Director (*Regional Special Education Director*)

EMPLOYMENT TERMS: Annual Full-time Position includes 230-day contract (*245 Calendar with 15 vacation days*)
Includes benefits (*insurance & TRS*)

MINIMUM QUALIFICATIONS:

- Certification at a minimum of the L-5 Level
- Five (5) years with increasing levels of administrative responsibility (*Preferably Special Education Leadership*)
- Recent K-12 public school administrative experience
- Knowledge of Special Education Law and current best practices
- Demonstrated high level skills in leadership, interpersonal skills, public relations, planning, organization, presentation, and implementation of activities with minimal supervision

COMPETENCIES NECESSARY TO DO THE JOB:

- Excellent organizational skills and leadership skills
- Excellent verbal and written communication skills, including skills required to communicate diplomatically and persuasively to diverse stakeholders
- Strategic thinking and planning skills with successful implementation of activities
- Ability to work effectively with district, departmental and school personnel
- Ability to manage and implement several major projects derived from regional needs
- Ability to analyze data, and use this data to inform strategy and process/program improvements
- Ability to collaborate with State Department of Education and Division of Exceptional Students personnel to ensure student-based learning outcomes are achieved
- Demonstrate competency in Special Education Best Practices to publish materials which support activities for students with special needs
- Experience in planning for and implementing professional learning
- Ability to facilitate and host consortia and interagency meetings
- Ability to maintain emotional control under stress
- Ability to be regularly, predictably and reliably at work
- Ability to perform routine physical activities that are required to fulfill job responsibilities

BEGINNING DATE: *July 1, 2023*

APPLICATION DEADLINE: *April 25, 2023 or Until Filled*

TO APPLY: Submit letter of intent, resume with a list of references including complete contact information, and a copy of Georgia certificate to:

Griffin RESA
Human Resources Department
440 Tilney Ave
Griffin, GA 30224