



GRIFFIN REGIONAL EDUCATIONAL SERVICE AGENCY

Serving South Metro County School Systems since 1966
BUTTS - FAYETTE - HENRY - LAMAR - NEWTON - PIKE - SPALDING - UPSON
Dr. Stephanie L. Gordy, Executive Director



440 Tilney Avenue
Griffin, GA 30224
Phone: 770-229-3247
FAX: 770-228-7316
www.griffinresa.net

PLEASE POST **JOB ANNOUNCEMENT**

March 19, 2024

POSITION: School Improvement Specialist
(2 New Positions for 2024-2025)

EMPLOYMENT TERMS: One (1) 220-day Full-time Position includes benefits (*insurance & TRS pension*) and two (2) 49% positions.

MINIMUM QUALIFICATIONS:

- Certification at a minimum of the L-5 Level
- Experience in School or System Leadership Position
- Minimum of five (5) years working in a public-school setting
- Training and experience delivering job-embedded PL and monitoring effectiveness
- Experience in collection, organization, and analysis of qualitative and quantitative data
- Experience in supporting schools in school improvement to increase student academic success
- Demonstrated high level skills in leadership, interpersonal skills, public relations, planning, organization, presentation, and implementation of activities with minimal supervision

COMPETENCIES NECESSARY TO DO THE JOB:

- Provides job-embedded professional development and coaching for educators
- Coordinates activities centered on increasing achievement for students
- Assist system/school-level personnel in interpreting and utilizing data related to student achievement
- Experience developing, implementing, and delivering training programs in large and small groups
- Experience in analyzing data, and using this data to inform strategy and process/program requirements
- Ability to work in a fast-paced environment with multiple timelines with attention to detail
- Exceptional ability to bridge and enhance cooperative working relationships
- Proficient with Microsoft Office Suite and related technology
- Ability to maintain emotional control under stress
- Ability to manage several projects with fidelity

BEGINNING DATE: *July 9, 2024 (Negotiable)*

APPLICATION DEADLINE: *April 15, 2024 or Until Filled*

TO APPLY: Submit letter of intent, resume with a list of references including complete contact information, and a copy of Georgia certificate to:

**Griffin RESA
Human Resources Department
440 Tilney Ave
Griffin, GA 30224**