



<b>Posting Date:</b>	February 1	<b>Effective Date:</b>	March 1
<b>Position Title:</b>	<u>Evening/Summer Part-time Instructor(s):</u> <b>Reading Endorsement</b>	<b>Application Deadline:</b>	Until filled
<b>Employment Terms:</b>	Contract for Reading Endorsement Instructor	<b>Certificate Level:</b>	T-5, L-5, Service, or Higher

**Summary of Duties:**

Facilitate instruction for educators pursuing the Reading Endorsement. Primary responsibility is to teach all three courses in the endorsement series. The instructor is responsible for ensuring the depth and rigor of the program, facilitating instruction, evaluating participants, maintaining course records (assignments, attendance, etc.) and supporting data collection.

<b><u>Qualifications</u></b>	
Physical Activities:	<ul style="list-style-type: none"> <li>◆ Routine physical activities that are required to fulfill job responsibilities</li> </ul>
Required Certification:	<ul style="list-style-type: none"> <li>◆ Valid Georgia Professional Teaching Certificate, Professional Certificate, or Service Certificate at Level 5 or higher preferred</li> </ul>
Required Education:	<ul style="list-style-type: none"> <li>◆ Master’s Degree in Education, Elementary Education, ELA, or Reading</li> </ul>
Required Experience:	<ul style="list-style-type: none"> <li>◆ Demonstrated success in teaching in a K-12 setting.</li> <li>◆ Experience in teacher leader position (department/grade level or content area)</li> <li>◆ Expertise in instruction of adult learners</li> <li>◆ Technology skills and experience with online learning platforms</li> </ul>
Preferred Experience:	<ul style="list-style-type: none"> <li>◆ Completion of the Reading Endorsement</li> </ul>
Other:	<ul style="list-style-type: none"> <li>◆ Written, oral and presentation skills required.</li> <li>◆ Strong human relationship skills</li> <li>◆ Demonstrate high level skills in planning, time management and organization.</li> <li>◆ Previous experience in Professional Learning preferred</li> </ul>

**Contact and Application Requirements:** Please submit a letter of intent, a current resume, a copy of your current Georgia Teaching Certificate and three (3) letters of recommendation to:

Professional Learning  
 Griffin RESA  
 440 Tilney Ave.  
 Griffin, GA 30224

[professionallearning@griffinresa.net](mailto:professionallearning@griffinresa.net) **EMPLOYER**