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| Posting Date: | September 2023 | Effective Date: | September 29, 2023 |
| Position Title: | <u>Evening/Summer Part-time Instructor(s):</u> STEM Endorsement | Application Deadline: | September 15, 2023 |
| Employment Terms: | Contract for STEM Endorsement Instructor | Certificate Level: | T-5, L-5, Service, or Higher |

Summary of Duties:

Facilitate instruction for educators pursuing the STEM Endorsement. Primary responsibility is to teach all three courses in the endorsement series. **All coursework and meetings are held virtually.** The instructor is responsible for ensuring the depth and rigor of the program, facilitating instruction, evaluating participants, maintaining course records (assignments, attendance, etc.) and supporting data collection.

| <u>Qualifications</u> | |
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| Physical Activities: | <ul style="list-style-type: none"> ◆ Routine physical activities that are required to fulfill job responsibilities |
| Required Certification: | <ul style="list-style-type: none"> ◆ Valid Georgia Professional Teaching Certificate, Professional Certificate, or Service Certificate at Level 5 or higher preferred ◆ Completion of the STEM Endorsement |
| Required Education: | <ul style="list-style-type: none"> ◆ Master's Degree in Education, Science, Math, and/or Technology |
| Required Experience: | <ul style="list-style-type: none"> ◆ Demonstrated success in teaching in a K-12 setting ◆ Experience in teacher leader position (department/grade level or content area) ◆ Expertise in instruction of adult learners ◆ Technology skills and experience with online learning platforms |
| Other: | <ul style="list-style-type: none"> ◆ Written, oral and presentation skills required ◆ Strong human relationship skills ◆ Demonstrate high level skills in planning, time management and organization ◆ Previous experience in Professional Learning preferred |

Contact and Application Requirements: Please submit a letter of intent, a current resume, a copy of your current Georgia Teaching Certificate and three (3) letters of recommendation to:

Human Resources
 Griffin RESA
 440 Tilney Ave.
 Griffin, GA 30224

AN EQUAL OPPORTUNITY EMPLOYER